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| **Guidance** | | | | | | | | |
| This form should be used to apply for licences for human-powered vessels in commercial use on the Tidal Thames. “Human-powered” means that the vessel is not propelled by mechanical means.  The completed form should be sent to [hpv@pla.co.uk](mailto:hpv@pla.co.uk) | | | | | | | | |
| **Owner Information** | | | | | | | | |
| Name of Owner/Representative: | | | |  | | | | |
| Name of Operating Company: | | | |  | | | | |
| PLA Owner Number (if allocated): | | | |  | | | | |
| Contact Number: | | | |  | | | | |
| Contact Email: | | | |  | | | | |
| Date: |  | | |  | | | | |
| **Vessel Information** – List all vessels in your fleet | | | | | | | | |
| **Vessel Name** | | **PLA Vessel Number\*** | **Vessel Type**  (Rowing Boat/Kayak/SUP) | | **Year of Build**  (if known) | **Construction Material** | **Colour** | **Capacity** |
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| Please use another form to list additional vessels.  *Note: A new application will be required to add additional vessels to your fleet at a later date.* | | | | | | | | |

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| **Owner/Representative Responsibility** | | | | | | | | | |
| ***As the owner/authorised representative of a vessel/fleet you must:***  1. Ensure that the vessel and its equipment meet the PLA’s requirements;  2. Develop procedures for the safe operation of the vessel and for dealing with emergencies;  3. Ensure that the customers receive safety briefings.  ***For guided excursions:***  The guide leader must be appropriately qualified, and they must ensure that all required safety equipment is worn by participants. | | | | | | | | | |
| **Compliance Checklist** | | | | | | | | | |
| 1. | Do all vessels listed meet the PLA’s construction standards requirements for commercially operated human-powered vessels?\* | | | | | | | Yes | No |
| 2. | Are all vessels listed on this form in a satisfactory condition to carry out the intended operations? | | | | | | | Yes | No |
| 3. | Are all vessels clearly marked with PLA Vessel Numbers? | | | | | | | Yes | No |
| 4. | Are all participants given a pre-departure safety briefing? | | | | | | | Yes | No |
| 5. | For each trip, is there a record onshore of the number of persons on-board the vessel? | | | | | | | Yes | No |
| 6. | Are there procedures for safely operating your vessels, including emergencies? | | | | | | | Yes | No |
| 7. | If the vessel is operated after sunset or before sunrise or in periods of restricted visibility, are the appropriate navigation lights provided? | | | | | | | Yes | N/A |
| 8. | Are lifejackets or buoyancy aids provided? | | | | | | | Yes | No |
| 9. | Is a first aid kit provided? | | | | | | | Yes | No |
| 10. | Is there a bailer, manual or electric bilge pump provided on all vessels? | | | | | | | Yes | No |
| *Supporting Comments:* | | | | | | | | | |
| **Please attach:** Third Party Liability Insurance □ Safety Management System □ | | | | | | | | | |
| **Owner/Operator Declaration** | | | | | | | | | |
| I declare that the vessels listed on this form comply with the PLA’s requirements for commercially operated human-powered vessels, and that I will continue to maintain, equip and operate the vessels to the required standard. | | | | | | | | | |
| Signature: | | | | | | Print Name: | | | |
| Position In Company: | | | | | | | Date: | | |
| **For Official Use Only:** | | | | | | | | | |
| Vessel Details  Checklist  Declaration | | □  □  □ | Insurance  SMS  NRA/PP | □  □  □ | Harbour Master:  Date: | | | | |