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| **Guidance** |
| This form should be used to apply for licences for human-powered vessels in commercial use on the Tidal Thames. “Human-powered” means that the vessel is not propelled by mechanical means. The completed form should be sent to hpv@pla.co.uk |
| **Owner Information** |
| Name of Owner/Representative: |  |
| Name of Operating Company: |  |
| PLA Owner Number (if allocated): |  |
| Contact Number: |  |
| Contact Email: |  |
| Date: |  |  |
|  **Vessel Information** – List all vessels in your fleet  |
| **Vessel Name** | **PLA Vessel Number\*** | **Vessel Type** (Rowing Boat/Kayak/SUP) | **Year of Build** (if known) | **Construction Material** | **Colour** | **Capacity** |
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| Please use another form to list additional vessels. *Note: A new application will be required to add additional vessels to your fleet at a later date.*  |

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| **Owner/Representative Responsibility** |
| ***As the owner/authorised representative of a vessel/fleet you must:*** 1. Ensure that the vessel and its equipment meet the PLA’s requirements; 2. Develop procedures for the safe operation of the vessel and for dealing with emergencies; 3. Ensure that the customers receive safety briefings. ***For guided excursions:*** The guide leader must be appropriately qualified, and they must ensure that all required safety equipment is worn by participants. |
| **Compliance Checklist** |
| 1. | Do all vessels listed meet the PLA’s construction standards requirements for commercially operated human-powered vessels?\* | Yes | No |
| 2. | Are all vessels listed on this form in a satisfactory condition to carry out the intended operations? | Yes | No |
| 3. | Are all vessels clearly marked with PLA Vessel Numbers? | Yes | No |
| 4. | Are all participants given a pre-departure safety briefing? | Yes | No |
| 5. | For each trip, is there a record onshore of the number of persons on-board the vessel? | Yes | No |
| 6. | Are there procedures for safely operating your vessels, including emergencies? | Yes | No |
| 7. | If the vessel is operated after sunset or before sunrise or in periods of restricted visibility, are the appropriate navigation lights provided? | Yes | N/A |
| 8. | Are lifejackets or buoyancy aids provided? | Yes | No |
| 9. | Is a first aid kit provided? | Yes | No |
| 10. | Is there a bailer, manual or electric bilge pump provided on all vessels? | Yes | No |
| *Supporting Comments:* |
| **Please attach:** Third Party Liability Insurance □ Safety Management System □  |
| **Owner/Operator Declaration** |
| I declare that the vessels listed on this form comply with the PLA’s requirements for commercially operated human-powered vessels, and that I will continue to maintain, equip and operate the vessels to the required standard. |
| Signature:  | Print Name: |
| Position In Company: | Date: |
| **For Official Use Only:** |
| Vessel Details Checklist Declaration  | □□□ | Insurance SMS NRA/PP  | □□□ | Harbour Master:Date:  |