

June 2020



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To all members of the Fund

Dear Member

The Port of London Authority Pension Fund (“the Fund”)

I am writing to you on behalf of the Committee of Management, who are responsible for the running of your pension fund. The purpose of the letter is to provide you with an update on how the Committee of Management is reacting to the impact of the Covid-19 pandemic and issue your annual funding statement.

COVID-19

As you will have seen from the media’s coverage of the Coronavirus (Covid-19), the UK and beyond is facing a period of uncertainty.

You may be aware of the impact of the COVID-19 pandemic on recent financial markets.

I would like to reassure you that the Committee is working closely with its advisers and the Authority to consider the appropriate actions to take for the Fund in these challenging and fast changing times.

The Committee would like to provide you with the following assurances:

- If you have already retired, your pension will continue to be paid. However, as mentioned in the March payslip, the production of payslips has been suspended with effect from April 2020.
- If you have not yet retired, you will still be able to take your benefits and exercise your options at retirement in the usual way.
- The Committee is monitoring the impact on the assets of the Fund. The value of the assets has fallen but the important thing is that money is available to pay benefits.
- For those of you with AVCs, the impact of recent events on the value of your AVC investments will vary depending on what you are invested in. The effect on your benefits at retirement will also vary depending on the length of time you are away from taking your retirement benefits and the form in which you are planning to take your benefits (i.e. annuity, cash).
- The Committee and its advisers are able to continue to operate despite the restrictions resulting from the spread of COVID-19.
- **Note that there is a heightened risk that scammers and unscrupulous financial advisers will try to take advantage of the current COVID-19 situation by targeting pension scheme members.** You can find out more about pension scams at www.fca.org.uk/scamsmart. Use the [Financial Services Register](#) and [Warning List](#) to check who you are dealing with.

Annual Funding Statement

To comply with legislation, you will receive an annual statement from the Committee of Management providing details regarding the Fund’s funding position. This statement will be based on calculations carried out when the Fund had its

last formal valuation. Such valuations are typically carried out every three years and, for the PLA Pension Fund, the latest valuation was as at 31 March 2018. The next actuarial valuation of the Fund is due as at 31 March 2021.

This valuation was carried out in accordance with the government's funding regime, overseen by the Pensions Regulator. Under these rules the Committee of Management has greater powers to decide the contributions that should be paid to the Fund. The Regulator issues guidelines for trustees on funding their pension schemes. The Committee of Management intends to be fully compliant with the Regulator's guidance.

The attached statement refers to the funding position as at 31 March 2019. At this point, the funding level of the Fund was estimated to be 85% with a deficit of £60.1M. The Committee of Management has received a further update as at 31 March 2020, which showed that the estimated funding level had fallen to 81% and the deficit has increased to £84.4M, largely due to the impact of the Covid-19 pandemic.

The attached statement also details what would happen to your benefits if the Fund were to wind-up. Please note that it is a legislative requirement that all trustees of defined benefit pension schemes include such a section in the summary funding statement. Therefore, this information is designed to be informative – it does not mean that the Port of London Authority is thinking of winding up the Fund.

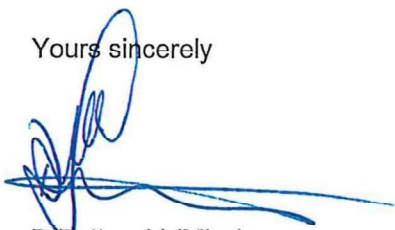
Additional Fund documents are available on request

- Statement of Funding Principles - This explains how the Fund is to be funded.
- Statement of Investment Principles - This explains how the Committee of Management invests the assets of the Fund.
- Schedule of Contributions - This shows how much money is being paid into the Fund.
- Annual Report and Accounts - This shows the Fund's income and expenditure in the year up to 31 March 2019.
- Actuarial Valuation Report - This report details the Actuary's check on the Fund's situation as at 31 March 2018.
- Actuarial Report - This report provides a review of the Fund's position as at 31 March 2019.
- Member booklet.
- Benefit Statement - If you are not getting a pension from the Fund (and have not received a benefit statement in the last 12 months) you can ask for a statement that provides an illustration of your pension benefits.
- Trust Deed and Rules. - These details the Rules and benefits of the Fund.
- Recovery Plan. - This document sets out how any shortfall in the Fund will be eliminated.

If you have any questions, please write to me at the above address.

Finally, we hope that you and your family keep safe and healthy.

Yours sincerely



D Bottacchi (Miss)
Fund Secretary

Port of London Authority Pension Fund (the “Fund”)

Dear Member

June 2020

SUMMARY FUNDING STATEMENT FOR 2020

It is the responsibility of the Committee of Management to make sure that a full valuation of the Fund is carried out every 3 years. In addition, the Committee of Management must, by law, provide you with an annual statement of how the Fund is funded and remind you of the results of the last full valuation.

How is my pension funded?

The Port of London Authority (the “Authority”) pays contributions so that the Fund can pay pensions and other benefits to members. Active members also pay contributions to the Fund at a varying rate that is dependent on their chosen accrual rate. All the Fund assets are in one common fund. Members do not have separate individual holdings apart from their Additional Voluntary Contributions.

The Committee of Management obtains regular valuations from the Scheme Actuary which provide an estimate of the assets needed today to meet the payment of benefits allowing for future investment returns. Using this information, the Committee of Management and the Authority come to an agreement on how much the Authority should pay to keep the Fund’s funding on track against this funding target.

The Pensions Regulator has powers to direct matters affecting the funding of the Fund in certain circumstances. No such directions have ever been made in relation to the Fund.

Results of the last Valuation

The latest valuation of the Fund showed that on 31 March 2018 the funding position was as follows:

Assets	£347.7m
Amount assessed as needed to provide benefits (“Liabilities”)	£405.3m
Surplus / (Deficit)	(£57.6m)
Funding level	86%

Following discussions between the Committee of Management and the Authority, it was agreed the Authority would pay contributions to the Fund at the rate of 24.2% of Pensionable Salaries for higher rate members and 18.15% of Pensionable Salaries for lower rate members who have entered into a salary sacrifice agreement with the Port of London Authority.

For members who have not entered into a salary sacrifice agreement with the Port of London Authority, it was agreed that the Authority would pay contributions to the Fund at the rate of 16.13% of Pensionable Salaries for higher rate members and 12.10% of Pensionable Salaries for lower rate members.

The above rates, when combined with the member contributions, are equal to the estimated cost of the benefits accruing to active members.

In addition, the Authority will pay the following contributions in respect of the shortfall in funding:

- 1 April 2018 to 31 December 2018
£4,000,000 per annum, payable in level monthly instalments of £333,333.
- 1 January 2019 to 31 December 2024
£4,000,000 per annum, payable by 31 January in the calendar year to which the contribution relates.
- £2,000,000 in Quarter 4 2019, payable by 31 December 2019.
- £2,000,000 in Quarter 1 2020, payable by 31 March 2020.
- 1 January 2025 to 30 April 2025
£1,333,333, payable by 31 January 2025.

The contribution rates will be reviewed as part of the next actuarial valuation as at 31 March 2021.

Change in funding position between 31 March 2018 and 31 March 2019

The Committee of Management monitors the funding position between valuations. The latest report by the Scheme Actuary showed that as at 31 March 2019, the funding level of the Fund was estimated to be 85% with a deficit of £60.1 million. The position has worsened slightly since the last statement mainly because changes in market conditions have increased the value of the liabilities. This item has been partially offset by the Fund’s assets having achieved a higher than expected return over the period and contributions paid towards the deficit by the Authority.

You should be aware that the factors affecting the funding level are very changeable, particularly stock market performance, interest rates and life expectancy. This means that the funding level can go up or down in the future.

Payment to the Authority

There has not been any refund of surplus to the Authority out of the Fund.

The importance of the Employer's support

The Committee of Management's objective is to have enough money in the Fund to pay pensions now and in the future. However, this relies on the on-going existence of the Authority and its support for the Fund because:

- Assets can go down as well as up, and when there is a shortfall, the Authority will usually need to put in more money; and
- The cost of benefits may increase so that the Authority will need to put in more money.

What would happen if the Fund started to wind up?

The Rules of the Fund do not state how the benefits will be provided in the event of a winding up. If the Fund winds up, you may not receive the full amount of pension you have earned even if the Fund is fully funded on its target funding level. However, whilst the Fund remains ongoing, even though funding may temporarily be below target, pensions will continue to be paid in full.

If the Fund were to wind up, the Authority would be required to pay enough into the Fund to enable your benefits to be completely secured with an insurance company. At 31 March 2018, the estimated amount that the insurance company would require (full solvency) was approximately £539m. This means that there was a shortfall from full solvency of approximately £191m. Please note that this information is designed to be informative - it does not imply that the Fund will wind up.

In the event of a wind up, it may be the case that the Authority is unable to pay the full amount required by the insurance company. If the Authority became insolvent, the Pension Protection Fund (PPF) might be able to take over the Fund and pay compensation to members. The PPF has been set up by the government to help protect members' pensions where a company becomes insolvent, although it does not guarantee to pay full benefits. Further information and guidance is available on the PPF's website at www.pensionprotectionfund.org.uk. Or, you can write to the Pension Protection Fund at Renaissance, 12 Dingwall Road, Croydon, Surrey, CR0 2NA.

Why does the Committee of Management's funding plan not call for full solvency at all times?

The full solvency position assumes that benefits will be secured by buying insurance policies. Insurers are required to take a very cautious view of the future, include a profit margin and make an allowance for their expenses. By contrast, our funding plan assumes that the Authority continues to financially support the Fund, while adopting less cautious assumptions about the future.

What is the Fund invested in?

The Committee of Management's policy is to invest in a broad range of assets to get the best return possible while taking account of the liabilities of the Fund, and the risks of having too much money in any one type of investment. We currently aim to invest in the following broad proportions:

Equities	20%	Multi Asset Credit	35%
Diversified Growth Funds	14%	Liability Driven Investment	15%
Fund of Hedge Funds	6%	Infrastructure	10%

This policy is reviewed regularly and is formalised in the Fund's Statement of Investment Principles.

Use of personal data

In providing actuarial services to the Committee of Management, including preparing this Summary Funding Statement, the Committee of Management, its adviser Aon Hewitt and the Scheme Actuary require access to personal data about members and their dependants. The Data Protection Act governs how the Committee of Management, Aon Hewitt and the Scheme Actuary use and store personal data. Members can find out more information about how their personal information is used in the provision of actuarial services at <https://www.aon.com/unitedkingdom/products-and-services/human-capital-consulting/aon-hewitt-actuarial-services-privacy-statement.jsp>. Should you have any questions regarding the processing of your personal information, you should contact the Secretary in the first instance. General guidance is also available from the Information Commissioner's website.

Where can I get further information?

If you have any other questions, or would like any more information about the Fund, please contact the Secretary. Please help us to keep in touch with you by telling us if you change address.

Please note that if you are an active member and considering leaving the Fund, we suggest that you consult an independent financial adviser before taking any action.

Yours sincerely