



## Owner/Representative Responsibility

**As the owner/authorised representative of a vessel/fleet you must:**

1. Ensure that the vessel and its equipment meet the PLA's requirements;
2. Develop procedures for the safe operation of the vessel and for dealing with emergencies;
3. Ensure that the customers receive safety briefings.

**For guided excursions:**

The guide leader must be appropriately qualified and they must ensure that all required safety equipment is worn by participants.

### Compliance Checklist

1.	Do all vessels listed meet the PLA's construction standards requirements for commercially operated human-powered vessels?*	Yes	No
2.	Are all vessels listed on this form in a satisfactory condition to carry out the intended operations?	Yes	No
3.	Are all vessels clearly marked with PLA Vessel Numbers?	Yes	No
4.	Are all participants given a pre-departure safety briefing?	Yes	No
5.	For each trip, is there a record onshore of the number of persons on-board the vessel?	Yes	No
6.	Are there procedures for safely operating your vessels, including emergencies?	Yes	No
7.	If the vessel is operated after sunset or before sunrise or in periods of restricted visibility, are the appropriate navigation lights provided?	Yes	N/A
8.	Are lifejackets or buoyancy aids provided?	Yes	No
9.	Is a first aid kit provided?	Yes	No
10.	Is there a bailer, manual or electric bilge pump provided on all vessels?	Yes	No

*Supporting Comments:*

**Please attach:** Third Party Liability Insurance  Safety Management System

### Owner/Operator Declaration

I declare that the vessels listed on this form comply with the PLA's requirements for commercially operated human-powered vessels, and that I will continue to maintain, equip and operate the vessels to the required standard.

Signature:

Print Name:

Position In Company:

Date:

#### For Official Use Only:

Vessel Details   
Checklist   
Declaration

Insurance   
SMS   
NRA/PP

Harbour Master:  
Date:

\* The PLA's construction standards requirements are available at <http://pla.co.uk/Safety/Vessel-Licensing/Vessel-Licensing>